



MEASURE K COMMITTEE A G E N D A

DATE: Tuesday, October 19, 2021
TIME: 3:30 p.m.
LOCATION: District Office Board Room 1 (small board room)
1376 Piedmont Road
San Jose, CA 95132

The following items will be discussed/acted upon:

- | | | |
|--|------------------------|-----------------|
| 1. Welcome and Introduction | Information/Discussion | Kevin Franklin |
| 2. Measure K Oversight Committee Guidelines | Discussion/Action | Kevin Franklin |
| 3. Election of Officers | Action | Kevin Franklin |
| 4. Review/Approve June 8, 2021 Minutes | Review/Action | Margot Sandoval |
| 5. Vacancies | Discussion | Margot Sandoval |
| • Certificated – CTAB (1 Position) | | |
| • Classified – CSEA or Teamsters (1 Position) | | |
| • Parent - Morrill Family | | |
| • Parent - Piedmont Family | | |
| • Parent - Sierramont Family | | |
| • Community Members (1 position) | | |
| 6. 2021-2022 Parcel Assessments | Review | Kevin Franklin |
| 7. 2021-2022 Adopted Budget and
2020-2021 Unaudited Actuals | Review/Discussion | Josh Quitariano |
| 8. Measure A (Measure K Renewal) | Discussion | Kevin Franklin |
| 9. Future meeting dates | Discussion | Kevin Franklin |
| • January 18, 2022 | | |
| • March 15, 2022 | | |
| • June 14, 2022 | | |
| • Report to the Board - June 21, 2022 | | |
| 9. Adjournment | Action | Kevin Franklin |

BOARD OF TRUSTEES

Thelma Boac

Hugo Jiménez

Khoa Nguyen

Jai Srinivasan

Kansen Chu



Berryessa Union School District

Roxane Fuentes, Ed.D., Superintendent

Measure K Oversight Committee Guidelines

The Measure K Oversight Committee will be considered a standing committee of the Board reporting to the Board of Trustees and will exist for the period of time Measure K is in effect. The Board of Trustees establishes this committee with the following role and operational

Role of the Committee

The role of the Measure K Oversight Committee will be two-fold, that of ensuring accountability for how the funds generated by Measure K and that they are consistent with the parameters of the Measure and assessing the impact of the programs/personnel funded by Measure K has on the students of the district. This will be accomplished by:

Fiscal Accountability

- Working with the district, and the district's independent auditors to annually review what Measure K funds were received, how they were allocated, and how they were spent;
- Determining if those funds were expended in accordance with the Measure's intent; and

Impact on Students

- Working with the district, the Committee will review the impact of Measure K funded programs/personnel on students/student learning.

Starting in September, 2014 the Committee will make annual reports to the Board on both the fiscal accountability and impact on students of programs/personnel funded by Measure K.

Committee Membership

Membership on the Measure K Oversight Committee will include the following categories and numbers of people:

- Community: 3 community members not related to an employee or having children currently in the district but reside within the district's boundaries.
- Parents: One parent with a child enrolled in the district from each of the three school "families" in the district.
- Employees: 6 employees with 2 members representing teachers, 2 members representing classified personnel, and two members representing management.
- Term of office will be 3 years.
- The Committee will select a president and vice-president annually.
- The Committee will select two of its members annually to participate on the District Budget Committee.
- The Superintendent will act as a non-voting Executive Officer to the Committee.
- Majority of current active members is needed for a quorum, (not counting vacancies).

Selection

The Board of Trustees will be responsible for the selection of the members of Measure K Oversight Committee.

- The Board will post/advertise the positions inside and outside of the district and on our web page for a period of not less than 3 weeks.
- A short written application process will be used to gather information about the candidates and their experience.

- In open meetings the Board of Trustees will select applicants to be interviewed, interview those candidates and determine whom to select as members of the Committee in each category. The Board will take action to appoint those candidates.

Meetings

The meetings of the Measure K Oversight Committee will:

- be posted and held in compliance with state open meeting laws;
- post agendas at the District Office, district schools and on the district web site at least 72 hours prior to each meeting;
- post minutes and other documents used by the Committee will be posted on the web site;
- allow public input and participation consistent with state open meeting laws;
- hold meetings at intervals and times determined by the Committee so as to allow for employee and public input; and
- hold meetings at the District Office.

Board Approval: March 10, 2009

Revised: December 16, 2014

Revised: May 12, 2015



Measure K Committee Meeting Minutes

UNADOPTED

June 8, 2021

Meeting Via Zoom

1. The meeting was called to order at 3:30 p.m. Introductions were made.

Attendees: Christy Boyd, Lourdes Calande, Judy Chia, Peter Dean, Ginger Jenzen, Sally Owyang, Margot Sandoval, Joshua Quitariano, and Kevin Franklin

2. Each attendee reviewed the Measure K Guidelines.
3. Kevin provided an overview of the parcel tax beginning with the history of Measure W. He also provided an update regarding going out for another Parcel Tax, which will a straight renewal of \$79.00.
4. The March 16, 2021 minutes were reviewed and adopted as corrected. Motioned by Judy Chia, 2nd by Sally Owyang.
5. The Measure K 2021-2022 meetings were selected as follows: October 19, 2021, January 18, 2022, March 15, 2022, and June 14, 2022. Motioned for approval by Ginger Jenzen, 2nd by Christy Boyd
6. Margot Sandoval presented a draft Power Point presentation that will be presented to the Board at the June 15, 2021, meeting.
7. Josh Quitariano presented the 2021-2022 Proposed Budget and the 2020-2021 Estimated Actuals.
8. The meeting adjourned at 4:13 p.m. Motioned by Ginger Jenzen, and 2nd by Sally Owyang.

BOARD OF TRUSTEES

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Kansen Chu

Parcel Assessments

2009-2022

October 19, 2021

Fiscal Year	Measure	Total Waivers Submitted	Total Parcels Collected	Total Revenue
2009/10	W	569	21648	\$ 1,710,192.00
2010/11	W	573	21640	\$1,709,560.00
2011/12	W	595	21615	\$1,707,585.00
2012/13	W	576	21693	\$1,713,747.00
2013/14	W	603	21805	\$1,722,595.00
2014/15	K	589	22140	\$1,749,060.00
2015/16	K	603	22,351	\$1,765,729.00
2016/17	K	571	22,426	\$1,771,654.00
2017/18	K	594	22,430	\$1,771,970.00
2018-19	K	661	22,492	\$1,776,868.00
2019-20	K	743	22,547	\$1,781,213.00
2020-21	K	900	22,454	\$1,773,866.00
2021-22	K	1012	21,952	\$1,769,521.00

Berrysa Union School District

Parcel Taxes Smmary

FY 2020-21 Unaudited Actuals			
Beginning Balance			\$ -
Revenue			\$ 1,749,017
	Total Available Fund		\$ 1,749,017
Expense	Program Description	FTE	
0821	Math Program	4.00	563,170
0822	Science Program	4.00	312,433
0823	Library Services	8.00	417,951
0824	Counselors	1.00	161,190
0820	Measure W ADM Fee		2,755
0825	Technology		291,518
	Total Expense		\$ 1,749,017
Balance			\$ -

FY 2021-22 Adopted Budget			
Beginning Balance			\$ -
Revenue			\$ 1,762,014
	Total Available Fund		\$ 1,762,014
Expense	Program Description	FTE	
0821	Math Program	4.00	589,127
0822	Science Program	4.00	475,828
823'0	Library Services	8.13	674,817
0824	Counselors	0.50	85,423
0820	Measure W ADM Fee	-	2,053
0825	Technology	-	
	Total Expense		\$ 1,827,248
Balance			\$ (65,234)